

NOTICE OF DECISION BY PUBLICATION REVIEW COMMITTEE

DATE:

TO OFFENDER:

FROM: Publication Review Committee

SUBJECT: Review of Publication

The above-named publication was sent to the Publication Review Committee for their review as set forth in IDOC Policy **OP-MTV-02**, Incoming Publications.

This publication has been Approved
 Denied
 Controlled – Notify the Mailroom supervisor within 10 days if you want the publication to be taken to the Controlled Reading Room.

Standard:

If the publication is denied or controlled and you disagree with the Publication **Review Committee's decision, you may submit a written appeal within 10 days** to:

Ms. Jean Schlichtemeier – Administrator, Division of Investigative Services
Publication Review Appeals, DOC Central Office
510 E. 12th Street
Des Moines, IA 50319

Notify the Mailroom staff, in writing, if you appeal so the publication will be held pending the review of the appeal.

If a publication is denied and you do not wish to appeal, follow property disposition procedures as outlined in IS-RO-03 Offender Personal Property.